

Annual Shareholders Meeting Minutes

1. **Call to Order and Introductions:** Virgil Fernandez called the Annual Shareholders' Meeting of the Camano Cooperative Water & Power Company (the Cooperative) to order at 10:07am. Trustees present were Virgil Fernandez (President), Rob Boucher (Treasurer), Trent Lowe, Kevin King, and Chris Richards. Nancy Russell (Secretary) and Paul Weisse (Vice-President) attended via Zoom. Also in attendance were Ryan Wynn of Water and Wastewater Services (W&WS) and Dale Buys of Reichhardt & Ebe Engineering.
2. **Special Recognition:** Virgil introduced and thanked each of the trustees and the office staff including Deb Howard (Office Manager), Lee Caskey (Office/Accounting Assistant), and Sarah Cookston (Office Assistant). He also introduced and thanked Ryan Wynn (W&WS) and Dale Buys (R&E). Virgil thanked Paul Williams who continues to do fire hydrant maintenance for the Coop. Virgil thanked Elaine Richards for attending the sign-in table and Art Howard for providing the audio speakers for today. Finally, Virgil thanked all the Shareholders for their finding and reporting of leaks, encouraging them to continue to do so.
3. **Water and Wastewater Services (W&WS) Annual Report:** Ryan Wynn of Water and Wastewater Services presented his annual report.
4. **Engineers Report:** Dale Buys of Reichhardt and Ebe Engineering presented his annual report.
5. **Adoption of 2022 Annual Meeting Minutes:** Twenty-five (25) shareholders and thirty (30) proxies were recorded so the Cooperative was able to conduct business.

Virgil Fernandez asked for a motion to Adopt the 2022 Annual Meeting Minutes. Shirley Chapman moved to adopt the 2022 Annual Meeting Minutes. Bert Brunzell seconded the motion. Virgil noted a correction on page one that it was Dennis Calabria, not Evan Ackerman, who assisted with installing the SCADA system and generator. There were no further corrections or comments. The motion was approved unanimously.

MOTION

6. **Forest Management Update:** Chris Richards presented an update to the Forest Management Project. He summarized the complicated process of updating the forest management plan for the 40 acres of forested property the Cooperative owns to maintain our property tax exemption on the parcels. He highlighted some access issues that are being worked through as well as the possibility of culvert and dam removal at the site. The project is expected to be completed in 2024. Those who wish to walk the site can sign up with Chris for a guided tour.
7. **Capital Projects Update:** Kevin King reviewed the current capital projects the Cooperative is working on: the Chapman Main Replacement, the New Well, SeaMist, Camano View, Manaco-Cove-Finch, and the Kamstrup Meter Replacement.
 - a. **Maps Update** – Kevin also showed screenshots of the new google maps we have of our water district that include pipes, proposed pipes, meters, valves, hydrants, etc. Those that wish to view the map can stop by the office during office hours.

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8. **Adoption of the 2023 Financial Statements:** Rob Boucher presented the 2023 Financial Statements. Rob asked for a motion to adopt the 2023 Financial Statements. Brian Bowden moved to adopt the 2023 Financial Statements. Rob Gorman seconded the motion. The motion passed unanimously.

MOTION

9. **President's Report:** Virgil thanked all Board Members, past and present, for having taught him so much about CCWP. Virgil introduced the need for an amended Water System Plan that includes the Chapman Main Replacement and the Camano View Project. Brian Bowden made a motion to approve the updated Water System Plan. Patrick Burns seconded the motion. The amended Water System Plan was adopted unanimously.

MOTION

10. **Trustee Elections:** Virgil noted that there were two positions up for reelection this year: Kevin King (Position 2), and Nancy Russell (Position 5, Secretary). The election was held, ballots were counted, and each of the incumbents was re-elected.

11. **Questions and Discussion:** Ruth Westra commented that she appreciated the heads up about potential brown water during the Weston Well cleaning. Clark Whaley inquired about how to protect plumbing during freezing. Virgil recommended disconnecting hoses and insulating spigots.

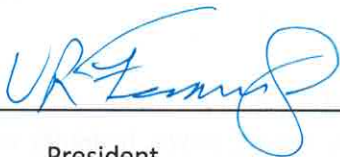
12. **Adjourn-** All business before the shareholders having been completed, Virgil Fernandez adjourned the meeting at 11:59am.

Respectfully submitted,

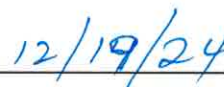
Nancy Russell

November 18, 2023

These minutes were adopted unanimously at the November 16, 2024 Annual Shareholders' meeting. I have reviewed and approved this final version of the minutes of the November 18, 2023 annual meeting of the shareholders of the Camano Cooperative Water & Power Company.



President



Date